



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5300

Canc frp: Apr 2003
IN REPLY REFER TO
BUMEDNOTE 6710
BUMED-32
2 Apr 2002

BUMED NOTICE 6710

From: Chief, Bureau of Medicine and Surgery
To: Ships and Stations Having Medical Department Personnel
Holders of the Manual of the Medical Department

Subj: REVISION OF NAVMED 6710/1 AND CHANGE TO THE MANUAL OF THE
MEDICAL DEPARTMENT, CHAPTER 21

Ref: (a) BUMEDINST 6710.70
(b) Manual of the Medical Department (MANMED) Chapter 21

Encl: (1) Narcotic and Controlled Drug Account Record, NAVMED 6710/1 (Rev. 1-2002)
(2) MANMED Chapter 21, Revised Page 21-27

1. Purpose. To introduce the revised form, Narcotic and Controlled Drug Account Record, NAVMED 6710/1 (Rev. 1-2002) provided at enclosure (1).

2. Background. Inspector General and the Joint Commission on Accreditation of Healthcare Organizations inspections identified the need for better management of controlled substances. As a result, NAVMED 6710/1 has been revised and updated. MANMED article 21-44, paragraph (3) has been changed to reflect the revision of NAVMED 6710/1 and to provide stocking information.

3. Action

a. Effective immediately, destroy NAVMED 6710/1 (Rev. 1-93) and replace with NAVMED 6710/1 (Rev. 1-2002).

b. Remove current page 21-27 from MANMED Chapter 21 and replace with revised page in enclosure (2).

4. Form. NAVMED 6710/1 (Rev. 1-2002) is available via the Bureau of Medicine and Surgery Web site at: <http://navymedicine.med.navy.mil/instructions/external/external.htm>, and is authorized for local reproduction.

5. Cancellation Contingency. Retain until incorporated into references (a) and (b).

D. C. ARTHUR
Deputy

Available at: <http://navymedicine.med.navy.mil/instructions/external/external.htm>

6. *NAVMED 6710/1 Returned.* Enter the date the NAVMED 6710/1 is returned to the pharmacy on the appropriate line bearing the same serial number or prescription number.

(b) On request of the senior member of the Controlled Substances Inventory Board, the pharmacy department head, or authorized assistant, must total the quantity received column and the quantity expended column for inspection by the board.

(c) Upon completion of inspection, one board member must initial the receipts and expenditures columns.

(d) The foregoing procedures may be modified to record the information and maintain surveillance using computers.

(2) DD 1289 (Rev. 5-72), S/N 0102-LF-012-6201 and NAVMED 6710/6 (Rev. 3-84), S/N 0105-LF-206-7130 are available from cognizance symbol "II" stock points of the Navy supply system.

(3) NAVMED 6710/1 (Rev. 1-2002); NAVMED 6710/4 (Rev. 4-72), S/N 0105-LF-226-7160; and NAVMED 6710/5 (Rev. 4-72), S/N 0105-LF-226-7180 are available on the web at: <http://navy.medicine.med.navy.mil/instructions/external/external.htm>.

(4) DEA Form 106, Report of Theft of Controlled Substances may be obtained from the nearest regional drug enforcement office or the Drug Enforcement Administration, 1405 "I" Street, NW, Washington, DC 20537.

21-43

***Quality Control
Forms
(Regulatory)***

(1) A locally prepared compounding and preparation form will be used to provide clearly definable material sources (manufacturers' names, lot number, and expiration dates), procedures used, intermediary and final checks by supervisory personnel, and sample labeling for all compounded and repackaged pharmaceuticals.

21-44

***Availability
of Forms
(Regulatory)***

(1) Reports generated by electronic data processing systems may be substituted provided items required by this chapter are included in such report.

21-45

***Publications
(Regulatory)***

(1) NAVMED P-5095, First Aid for Poisoning and Overdoses, S/N 0510-LP-096-9025 is available from Defense Depot, Susquehanna, 05E Street, Mechanicsburg, PA 17055-5003.

(2) The Navy Medical and Dental Material Bulletin is published periodically by the Naval Medical Logistics Command at the following website: <http://www-nmcl.med.navy.mil/> under most requested items.

21-46

***Report
(Regulatory)***

(1) Controlled Drug Inventory Report

(a) The Controlled Substances Inventory Report must be prepared and submitted by the senior member of the Controlled Substances Inventory Board after each inventory. The pharmacy department may assist in the preparation of the report. This report must list each item in stock, together with its strength and unit of issue. The

