OFFICE OF THE UNDER SECRETARY OF DEFENSE
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ACQUISITION
TECHNOLOGY
AND LOGISTICS

SEP 2 4 2004

MEMORANDUM FOR ACTING ASSISTANT SECRETARY OF THE ARMY
(INSTALLATIONS AND ENVIRONMENT)
ACTING ASSISTANT SECRETARY OF THE NAVY
(INSTALLATIONS AND ENVIRONMENT)
ASSISTANT SECRETARY OF THE AIR FORCE
(INSTALLATIONS, ENVIRONMENT, AND LOGISTICS)
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Fiscal Year 2004 (FY04) Secretary of Defense (SECDEF) Environmental Awards Program Guidance

Please submit your nominations for the FY04 SECDEF Environmental Awards by February 28, 2005, using the attached guidelines. The awards ceremony will be held at the Pentagon on May 4, 2005. Each Military Service and Defense Agency may submit one nomination for each of the awards. Army nominations may include Corps of Engineer Civil Works facilities in the installation and team/individual categories. The FY04 awards include:

Installation
Natural Resources Conservation, Large
Cultural Resources Management
Environmental Quality, Industrial
Environmental Quality, Overseas
Pollution Prevention, Non-Industrial
Environmental Restoration

Team/Individual
Cultural Resources Management
Pollution Prevention

We look forward to recognizing military and civilian personnel from all functional areas for outstanding accomplishments that improve the environmental performance of DoD mission activities. The point of contact for the awards is Ms. Sandra Cotter, 703-697-9793, Sandra.Cotter@osd.mil.

Philip W. Grone
Principal Assistant Deputy Under Secretary of Defense
(Installations and Environment)

Attachment:
As stated